



**Haines Borough
Assembly Agenda Bill**

Agenda Bill No.: 12-027
Assembly Meeting Date: 01/24/12

Business Item Description:	Attachments:
Subject: FY12 budget amendment Ordinance #3	1. Ordinance 12-01-280 2. Amendment Worksheet
Originator: Mark Earnest, Borough Manager	
Originating Department: Administration	
Date Submitted: 12/29/11	

Full Title/Motion:
<u>Motion:</u> Advance Ordinance 12-01-280 to a first public hearing on 2/14/12.

Administrative Recommendation:

Fiscal Impact:		
Expenditure Required	Amount Budgeted	Appropriation Required
\$N/A	\$N/A	\$N/A

Comprehensive Plan Consistency Review:	
Comp Plan Policy Nos.: N/A	Consistent: <input type="checkbox"/> Yes <input type="checkbox"/> No

Summary Statement:
This ordinance provides for the addition or amendment of specific line items to the FY12 budget. A worksheet has been provided by the CFO as an attachment to this agenda bill. The Finance Committee reviewed the proposed amendments on 1/10 and recommends adoption.

Referral:	
Sent to: Finance Committee	Date:
Recommendation: Adopt	Refer to: Meeting Date: 1/10/12

Assembly Action:	
Workshop Date(s):	Public Hearing Date(s): 1/24/12
Meeting Date(s): 1/10/12	Tabled to Date:

HAINES BOROUGH
ORDINANCE # 12-01-280

AN ORDINANCE OF THE HAINES BOROUGH ASSEMBLY PROVIDING FOR THE ADDITION OR AMENDMENT OF SPECIFIC LINE ITEMS TO THE FY12 BUDGET.

BE IT ORDAINED BY THE ASSEMBLY OF THE HAINES BOROUGH, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Effective Date. This ordinance shall become effective immediately upon adoption.

Section 3. Appropriation. This appropriation is hereby authorized as part of the budget for the fiscal year July 1, 2011 through June 30, 2012.

Section 4. Purpose. To provide for the addition or amendment of specific line items to the FY12 budget as follows:

(1) To appropriate areawide general funds for a professional services contract for the purpose of redesigning and developing the Borough's website including: site planning, interface design, programming, and implementation.				
		Current FY12 Budget	Proposed FY12 Budget	Fund Balance Increase / (Decrease)*
01-01-10-7312	Professional Services (web redesign)	0	\$19,000	(\$19,000)
(2) To appropriate areawide general funds for professional services for an appraisal of Borough land related to the "Goat Lake Hydro" Lease.				
		Current FY12 Budget	Proposed FY12 Budget	Fund Balance Increase / (Decrease)*
01-01-10-7312	Professional Services (appraisal)	0	\$5,000	(\$5,000)
(3) To recognize revenues from the sale of Borough surplus assets in October 2011.				
		Current FY12 Budget	Proposed FY12 Budget	Fund Balance Increase / (Decrease)*
01-01-09-4640	Sales of Fixed Assets	0	\$12,450	\$12,450
(4) To recognize property tax penalty and interest revenues which are higher than original budget projections.				
		Current FY12 Budget	Proposed FY12 Budget	Fund Balance Increase / (Decrease)*
01-01-09-4614	Penalty & Interest – Property Tax	\$20,000	\$30,000	\$10,000
(5) To appropriate areawide general funds for consulting services for a Borough Assembly strategic planning workshop.				
		Current FY12 Budget	Proposed FY12 Budget	Fund Balance Increase / (Decrease)*
01-01-11-7312	Professional Svc (Strategic Plan)	0	\$3,750	(\$3,750)

(6) To appropriate areawide general funds to convert the temporary facility maintenance technician position to a permanent full-time position for the last three months of the fiscal year (the annual cost of the position would be approximately \$75,000) and to budget for 80% of the position to be funded by the Capital Improvement Projects Fund based on work orders for deferred maintenance on Borough facilities.				
		Current FY12 Budget	Proposed FY12 Budget	Fund Balance Increase / (Decrease)*
01-04-20-61XX	Payroll Expense	\$244,897	\$263,483	(\$18,586)
01-04-20-7908	Work Order – FROM Facilities	156,891	171,760	\$14,869
50-01-00-7908	Work Order – TO CIP for Deferred Maintenance	57,267	72,136	(\$14,869)
FY12 additional for Facility Maintenance Technician				(\$18,586)
(7) To appropriate Commercial Passenger Vessel (head) Tax revenues for public facilities work orders related to ongoing maintenance of the PC Dock, parking lot and restroom facility.				
		Current FY12 Budget	Proposed FY12 Budget	Fund Balance Increase / (Decrease)*
34-01-00-7908	Work Order – IN from Facilities	0	\$2,500	(\$2,500)
01-04-20-7908	Work Order – OUT from Facilities	0	\$2,500	\$2,500
(8) To appropriate funds from water utility service fees for the replacement of filter media at the water treatment plant. Funds were initially budgeted in FY11 however the media was not received or invoiced until FY12.				
		Current FY12 Budget	Proposed FY12 Budget	Fund Balance Increase / (Decrease)*
90-01-00-7230	Material & Equipment (filter media)	0	\$25,500	(\$25,500)
(9) To appropriate townsite service area general funds for eight months of electricity charge for streetlights for Chilkoot Estates Subdivision.				
		Current FY12 Budget	Proposed FY12 Budget	Fund Balance Increase / (Decrease)*
02-04-00-7360	Utilities - Public Works	66,720	68,020	(\$1,300)
(10) To appropriate funds from harbor user fees for the purchase of a structure on the Haines small boat harbor transient dock constructed and owned by the previous tenant and integral to the operations of fuel sales at the harbor.				
		Current FY12 Budget	Proposed FY12 Budget	Fund Balance Increase / (Decrease)*
92-01-00-8430	Improvements	0	\$3,000	(\$3,000)
(11) To recognize and appropriate grant funds for an Energy Efficiency & Conservation Block Grant which was awarded to the Borough in FY10 but which has not been incorporated previously into the budget.				
		Current FY12 Budget	Proposed FY12 Budget	Fund Balance Increase / (Decrease)*
31-01-00-4589	Federal Revenue	0	\$50,000	\$50,000
31-01-00-7392	Project Expenditures	0	\$50,000	(50,000)
Net for EECBG Grant				0

(12) To recognize and appropriate grant funds from an Alaska Department of Environmental Conservation municipal matching grant for replacement of the Barnett Drive Pump Station. The grant was awarded and accepted in FY08 and the required match was budgeted at that time however the grant revenue and related expenditures have not been incorporated into the budget previously. Construction work for this grant took place during the 2011 construction season. Construction work for this grant is now substantially complete.

		Current FY12 Budget	Proposed FY12 Budget	Fund Balance Increase / (Decrease)*
42-90-02-4341	State Revenue	0	\$238,000	\$238,000
42-90-02-7392	Project Expenditures	0	238,000	(\$238,000)
Net for Barnett Drive Pump Station Grant				0

(13) To appropriate additional funds for garbage disposal due to increases effective 8/1/2011 and 01/15/2012. Rate increases differ depending on the type of service, but they increased roughly 30% in August and will increase roughly another 70% in January (assuming the Borough opts not to separate garbage). Also, this amendment adjusts the facilities garbage disposal volume which has been greater than the initial budget.

		Current FY12 Budget	Proposed FY12 Budget	Fund Balance Increase / (Decrease)*
02-04-00-7360	Utilities - PW (garbage disposal)	\$8,750	\$14,450	(\$5,700)
01-01-10-7360	Utilities - Admin (garbage)	\$750	\$1,075	(\$325)
01-08-00-7360	Utilities - Chilkat Ctr (garbage)	\$900	\$1,400	(\$500)
92-01-00-7360	Utilities - Harbor (garbage)	\$7,400	\$18,300	(\$10,900)
23-02-00-7360	Utilities - Tourism (garbage)	\$4,350	\$11,300	(\$6,950)
01-04-20-7360	Utilities - Facilities (garbage)	\$2,110	\$9,300	(\$7,190)
Total for increased garbage disposal				(\$31,565)

(14) To appropriate funds for emergency repairs to the water treatment plant. 50% of the cost will be paid for with user fees from the enterprise fund and 50% of the cost will be paid for with CIP sales tax funds in the form of an operating transfer to the enterprise fund.

		Current FY12 Budget	Proposed FY12 Budget	Fund Balance Increase / (Decrease)*
90-01-00-7371	Repairs and Maintenance	22,000	\$72,000	(\$50,000)
90-98-00-8257	Transfer IN - from CIP	11,000	\$36,000	\$25,000
50-98-00-8257	Transfer OUT - from CIP	101,000	\$126,000	(\$25,000)
Total for repairs to water treatment plant				(\$50,000)

* A positive amount in this column is favorable. A negative amount is unfavorable.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS _____ DAY OF _____, 2012.

ATTEST:

Stephanie Scott, Mayor

Julie Cozzi, MMC, Borough Clerk

Date Introduced: 01/10/12
Date of First Public Hearing: 01/24/12
Date of Second Public Hearing: ___/___/___

HAINES BOROUGH

Proposed Amendments to the FY12 Budget - Ordinance #12-01-280



	Areawide General	Townsite General	Economic Dev. / Tourism	Passenger Vessel Tax	Capital Improvement Projects	Water Enterprise Fund	Harbor Fund	
FUND	01	02	23	34	50	90	92	
Fund/Cash Balance as of 06/30/2011	\$ 2,274,660	1,719,247	378,797	429,184	1,208,509	175,184	1,101,730	
FY12 Current BUDGET Excess Revenue Over (Under) CASH Expense	(140)	361,203	(144,650)	(24,240)	(9,999)	(9,749)	(33,178)	Totals
1 Website redesign	(19,000)							(19,000)
2 Appraisal services	(5,000)							(5,000)
3 Sale of surplus assets	12,450							12,450
4 Increased property tax penalty & interest	10,000							10,000
5 Strategic planning workshop	(3,750)							(3,750)
6 FY12 convert temporary position to permanent	(3,717)				(14,869)			(18,586)
7 Facility work orders for PC Dock parking / restrooms	2,500			(2,500)				-
8 Filter media material						(25,500)		(25,500)
9 Chilkoot Estates 8 months street lights		(1,300)						(1,300)
10 Purchase fuel building on transient dock							(3,000)	(3,000)
11 EECB Grant								-
12 Barnett Pump Station Grant								-
13 Increase in solid waste disposal expense	(8,015)	(5,700)	(6,950)				(10,900)	(31,565)
14 Emergency repairs to the water treatment plant					(25,000)	(25,000)		(50,000)
PROPOSED Excess Revenue Over (Under) CASH Expense	(14,672)	354,203	(151,600)	(26,740)	(49,868)	(60,249)	(47,078)	(135,251)
NEW Proposed Projected Fund/Cash Balance 06/30/2012	\$ 2,259,988	2,073,450	227,197	402,444	1,158,641	114,935	1,054,652	(135,251)