



Haines Borough Administration
Mark Earnest, Borough Manager
(907)766-2231 • Fax(907)766-2716
mearnest@haines.ak.us

Manager's Report

April 13, 2010

Personal Update

Things are improving on the injury recovery effort. I have a follow-up appointment in Juneau on April 19.

Haines Borough Additional Lands Selection

I am pleased to report that Committee Substitute for House Bill 273 passed the Senate Community and Regional Affairs Committee unanimously, with one no recommendation, on April 7, 2010 and is now headed to the Senate Rules Committee. Additional background and detail regarding HB 273 is provided in my March 9 and 30, 2010 Reports.

The Community and Regional Affairs Committee considered CS FOR HOUSE BILL NO. 273(FIN) "An Act relating to general grant land entitlements for the City and Borough of Wrangell and for the Haines Borough; and providing for an effective date." Signing no recommendation: Senator Olson, Chair. Signing do pass: Senators Thomas, Kookesh, Menard.

**The following previously published fiscal information applies:
Fiscal Note No. 1, zero, Department of Natural Resources**

The bill was referred to the Rules Committee.

I would like to acknowledge the work of Senator Al Kookesh in support of passing the bill through the Senate CRA Committee. Robert Venables again testified on behalf of the Borough in person and did an exemplary job. I was able to participate via telephone.

Excursion Inlet Land Survey Update

I have been working with Lounsbury & Associates and Ocean Beauty to coordinate food, housing and other provisions for the survey crew(s) that will be working in Excursion Inlet this summer.

Personnel

- **Employee Union Contract Negotiations**

The negotiating teams met on April 9, 2009. The next meeting is scheduled for April 21.

- **Assessor Recruitment Update**

I was hoping to have a recommendation for the Assembly by this time. I am still in discussions. I have a follow-up telephone meeting scheduled for April 12. I hope to have a recommendation at the April 27 meeting at the latest.

- **Harbormaster Recruitment**

Harbormaster Christian Racich has submitted his resignation, effective April 30, 2010. He is planning to remain in Haines and, if needed, has graciously offered to assist in training his eventual replacement. We are currently advertising for applicants.

Lily Lake Transmission Line Upgrade Project

The Notice Inviting Bids for the Lily Lake Water Transmission Line Upgrade project is being advertised, and bid books are being distributed to interested contractors. Sealed bids will be accepted until May 4th. The work is to be completed by October 1, 2010. The related EPA documents have been submitted.

FY 11 Budget Update

Unfortunately, our CFO is still in Seattle tending to important personal family matters. We have shipped a laptop to her and hope to be able to establish network communications very soon. Once we are able to connect, we will resume work on the budget. Completion of the budget should be a matter of a few days' effort.

Capital Projects Update

Please see the attached monthly report from Brad Maynard, Public Facilities Director for a capital projects update.

Leases

Delta Western Uplands – Ongoing. There is nothing to report at this time.

Goat Lake Hydro – The property has been appraised. We will be reviewing the draft appraisal over the next few days. The resolution approving the new lease with Goat Lake Hydro, Inc. will be presented to the Assembly soon.

Energy Audits

Energy auditor Jim Rehfeldt has completed his onsite review of the Public Safety, Borough Administration, and Senior Center Buildings. He is currently assessing the information and will submit a report within thirty days identifying, discussing and recommending energy conservation measures and projects. The report is expected to include the following for each of the three buildings:

- Energy consumption and costs as of the date of the report and including a projection of the energy costs without implementation of any project recommendations, energy costs assuming implementation of the five most cost effective projects, and energy costs if all recommendations are implemented;
- A detailed economic analysis of the cost effectiveness of each recommendation, including total projected costs with return on investment time periods;
- An assessment of the envelope (windows, doors, insulation, etc.) for energy efficiency effectiveness and recommendations for any cost effective improvements that could be implemented by the borough;
- An assessment of interior and exterior lighting for energy efficiency effectiveness and recommendations for any cost-effective improvements that could be implemented by the borough; and
- An assessment of the HVAC system for energy efficiency effectiveness and recommendations for any cost-effective improvements that could be implemented by the borough.

Haines Borough School Renovation Completion

We have been working with Superintendent Michael Byer on a major funding opportunity for completion of deferred projects from the recent major school renovation / construction project. The Alaska Department of Education is making available grant funding for this project in the amount of \$1,196,092. The Borough is responsible for providing 35% of the total project cost, up to \$644,049. However, the total cost estimate for this project is \$850,000, which would require approximately \$300,000 as a participating share. The table below identifies the proposed project components and estimated costs.

Old School Demolition	\$600,000
Vocational Building Siding/AEA upgrades	\$150,000
Hallway Repair outside Gym (steps)	\$15,000
Fitness Room Exercise Equipment	\$55,000
Automotive Diagnostic Equipment	\$10,000
Landscaping & Site Furnishings	\$20,000
Total	\$850,000

Haines Borough School GO Bond Upgrades

The Alaska State Legislature is preparing a General Obligation (GO) Bond package for capital improvements. I discussed this issue with Representative Thomas' staff in Juneau on April 5 and upon my return to Haines worked with Superintendent Michael Byer and Public Facilities Director Brad Maynard throughout the remainder of the week upon to identify a proposed project scope and cost estimates. The proposed project components consist of a new school fitness center, pool and locker room renovations, a new all-weather running track, and a cover for the elementary and middle school play court. Together, these improvements have an estimated cost of approximately \$3.95 million. (Please see the attached memoranda and attachments for additional information.)

School Fitness Center	Construction Costs 3600 sq ft @ \$330 per sq ft	\$1,188,000
	Design, Admin, and Construction Services	\$297,000
		\$1,485,000
Pool Locker Room	Alternate 1 renovation of facility including HVAC	\$306,000
	Design, admin, and construction services	\$76,500
		\$382,500
School Locker Room	Renovation of locker room facilities	\$312,000
	Design, admin, and construction services	\$80,250
		\$392,250
All Weather Track	Construction of new synthetic running track	\$1,100,000
	Design, admin, and construction services	\$275,000
		\$1,375,000
Cover for Play Area	Construct cover over existing school play area	\$250,000
	Design, admin, and construction services	\$62,500
		\$312,500
Total Project Cost		\$3,947,250

It must be stressed that the efforts to develop statewide GO bond legislation is *very* preliminary and uncertain at this point; however, it was important to respond to this opportunity expeditiously. These project components were included in the original 65% school remodel design plans or have been the subject of School District and/or Borough capital project priority lists. The Planning Commission reviewed the project submittal to the Legislature and recommended that the Assembly support this effort during their April 8, 2010 meeting.

I have been informed that there would be *no* local share required for these projects, if they are included on a GO bond package.

Portage Cove Improvements

We have been working with the US Army Corps of Engineers (USACE) and PND Engineers to outline a development plan for Portage Cove waterfront improvements, including Port Chilkoot Waterfront Development and South Harbor Improvements. The table below identifies existing and pending funds, as well as project components and estimated costs.

The USACE has been very supportive of our efforts and has been providing technical data and information to PND to assist in developing expansion plans for the Portage Cove Harbor expansion project. We will be presenting a project update to the Harbor Advisory Committee on April 15.

Portage Cove Improvements					
Grant	Project	Status	Amount	Balance	Comment
09-DC-552	Port Chilkoot Dock Repairs and Debt Retirement	Active	1,543,700	\$1,418,746	Funded
10-DC-013	Waterfront Development	Active	1,900,000	\$1,900,000	Funded
	Port Chilkoot Cruise Ship Dock Upgrade	Pending	2,910,000	\$2,910,000	Governors' Budget
	Total		6,353,700	\$6,228,746	
Project			Funding Source	Estimated Cost	
	Port Chilkoot Waterfront Development				
92014.01	Port Chilkoot Dock Waterfront Construction	Active	Legislative Grant	\$1,975,000	Construction Costs
92014.01	Port Chilkoot Dock Waterfront Indirect Costs	Active	Legislative Grant	\$296,250	Indirect Costs
	PC Dock Repairs Engineers Construction Estimate	Pending	Legislative Grant	\$2,209,000	Construction Costs
	PC Dock Repairs Indirect Costs	Pending	Legislative Grant	\$331,350	Indirect Costs
				\$4,811,600	
	South Harbor Improvements				
	Wave Barrier Entrance Protection	Preliminary	Borough/Corps	\$4,970,000	PND Engineers
	Southside Rubble Mound Breakwater	Preliminary	USACE/Borough	\$1,170,000	USACE
	Entrance and Basin Dredging	Preliminary	Borough/USACE	\$2,940,000	PND Engineers
	Moorage Expansion w/ Relocated Seaplane Float	Preliminary	Borough/ADOT&PF	\$2,430,000	PND Engineers
	Transient/ Lightering / Fuel Float	Preliminary	Borough/Cruise	\$3,120,000	PND Engineers
	Uplands Expansion w/ Sheet Pile Wall	Preliminary	Borough/Other	\$6,160,000	PND Engineers
	Two Lane Boat Launch and Floats	Preliminary	ADF&G	\$1,480,000	PND Engineers
	Uplands Parking Area / Restrooms and Bus Staging	Preliminary	Borough/Cruise	\$1,620,000	PND Engineers
				\$23,890,000	

**State Capital Budget
CS for Senate Bill No. 230(Fin) (04/07/10)
Haines Projects**

Department of Education and Early Development

Major Maintenance Grant Fund (AS 14.11.007)

Mosquito Lake Elementary Mechanical Upgrades (HD 5)	180,491	p. 22
---	---------	-------

Department of Environmental Conservation

Municipal Water, Sewage, and Solid Waste Facilities Grants (AS 46.03.030)

Haines Lilly Lake Transmission Line (HD 5)	1,117,550	p. 23
--	-----------	-------

Department of Transportation and Public Facilities

Airport Improvement Program

Haines: Airport Drainage Improvement and Taxiway, Runway and Apron Rehabilitation, and Fencing (HD 5)	7,400,000	p. 37
---	-----------	-------

Surface Transportation Program

Haines Highway: Milepost 21 to 25.3 Reconstruction and Chilkat Bridge Replacement (HD 5)	1,000,000	p. 45
--	-----------	-------

Department of Commerce, Community and Economic Development

Grants to Named Recipients (AS 37.05.316)

Haines Assisted Living, Inc. - Retaining Wall, Drainage and Pavement Construction (HD 5)	325,000	p. 64
--	---------	-------

Grants to Municipalities (AS 37.05.315)

Haines – Port Chilkoot Cruise Ship Dock Upgrade (HD 5)	2,910,000	p. 85
--	-----------	-------



4/2/10

To: Mark Earnest

Public Facilities Report for March 2010 Capital Projects Summary

Chilkat Center Bridge

- The Chilkat Center Pedestrian Bridge Project has been completed by Henry Construction. The project turned out well and is in use. Contract has been paid with the exception of \$2000.00 held back until final cleanup is complete.

Museum Fire Suppression System

- Project has been completed with final documentation and testing data complete. The state fire marshal has been notified of the project completion and provided with testing documentation.

Oceanview, First and Willard Water Line Replacement

- Work on this project will begin in April. The pre-construction meeting is scheduled for April 2nd. Rocky Ahrens is on contract with the borough to provide inspection services for the project. Rock will be available for the meeting. Southeast Roadbuilders has material in town for this project.

Lily Lake Water Line Replacement

- We intend to have this project out for bid the last week of March. Bids will be due the first week of May with a recommendation to the Assembly for award the meeting of May 11th.

Waterfront Improvements Project

- PND Engineers continue to move this project forward to 95% design completion. The public comment period to the Corps of Engineers has closed and we are gathering additional information requested by the COE. We continue to maintain the engineering, design schedule and anticipate advertising the contract in May.

Chilkat Center/Visitor Center Restroom flooring

- Bids have been received for this work; we will be awarding the contract to Stickler Construction as the local bidder.

School/Pool Locker Room Remodel

- Doug Murray of Murray and Associates has done a walkthrough of the facilities and has developed cost estimates for the work. This report will be available for review when it is completed. Doug provided several options and levels of repair in his analysis. These range from basic renovation to full remodel. The report will be made available as soon as it is completed

Portage Cove Harbor Boat Grid Electrical

- This work has been assigned to Haight and Associates. We have an engineer's estimated cost of \$25,000 to \$30,000 and expect to have this project ready for bid in the near future. Haight and associates will be in town 3/3/2010 for a final review the project. If funding is available we can complete the project in May.

Mosquito Lake Boilers

- This project will be rebid with a reduced scope of work and alternates to provide more flexibility to final construction. Bid will be coordinated with the School District.

Other Work

Ports and Harbors Facilities Assessments

- Work has begun on the condition assessment of the Ports and Harbors. The divers arrived 3/23 with their work starting on 3/24 out at the Lutak Dock... Work has been completed on all facilities. This work is a very thorough dock assessment that will be use to strategize repairs and replacement of harbor structures.

Energy Audits

- Jim Rehfeldt has completed energy audits on the Public Safety building, Administration Building, and Senior Center. The results of these surveys will be a focus for upgrades to the buildings.
- Jim also spoke to the ESC Commission on energy conservation, Geo-Thermal and Bio-mass heat systems.

Beach Front Brush Clearing:

- With the snow melting very quickly Turner Construction will be starting this work within two weeks. Takshanuk Watershed Council would like to enhance the area with some volunteer work on the grounds after we remove the invasive brush. Tim Shields and I did a walkthrough of the area to look at some options.

Spring Has Sprung

- Public Works has begun cleanup of sidewalks and streets. The street sweeper will be running regularly to get all the sand and debris of the street. We will continue with spring cleanup and begin grading roads as soon as the thaw permits.
- I will be meeting with Lori Stepansky to begin looking at items that are in need of repair etc. for tourist season.

Brad Maynard

Director of Public Facilities

March 2010 Haines Vol. Fire Dept. Monthly Report

APR 08 2010

Clerk's Office

The Haines Vol. Fire Dept. had three fire callouts in March. The first call was for a Motor Vehicle Accident with no extrication needed. The second call was for a chimney fire that was out upon our arrival. A survey was made to assure no extension had occurred. The third call was for a false alarm at the post office. Fire callouts for 2010 total 8.

The Haines Vol. Fire Dept. responded to 20 ambulance callouts in March. Calls included three with chest pain, one with shoulder pain, a motor vehicle accident, an unresponsive patient, a patient in cardiac arrest, a funeral, and 12 medivacs/transport. Ambulance callouts for 2010 total 58.

The first joint meeting for March was a business meeting followed by preplans and walk-thru of the Elks lodge, the American Legion and the Presbyterian Church. Focus was on access for both fire and ambulance response, safety hazards, and location of shutoffs for electrical, fuel and propane. The ambulance training was FETN training on dealing with poisoning and intoxication emergencies. The meeting was interrupted by an ambulance callout. The fire-training meeting was a PowerPoint presentation by Fire Captain Greg Palmieri on Wild land Urban Interface. With much of our response area fitting the criteria of being surrounded with brush & trees, knowing how to respond will help prevent mistakes that would affect our personnel and equipment.

Ten members of our ambulance crew recertified as EMT 2 & 3s. Recertified EMT 2s include Thom Andriesen, Annie Boyce, Jerry Blood, Kevin Forster, Cindy Jones, Eric Kocher, Eliza Lende, and Chuck Mitman. Recertifying, as EMT 3s are Al Badgley and Lucy Tate. A special thanks goes out to member Julie Anderson for her instruction skills.

Volunteer Hours for March 2010

HVFD Fire	152	HVFD Ambulance	411	HVFD SAR	8
-----------	-----	----------------	-----	----------	---

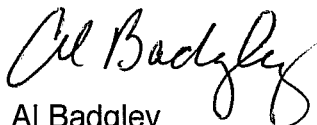
Volunteer Hours for all of 2010

HVFD Fire	380	HVFD Ambulance	697	HVFD SAR	57
-----------	-----	----------------	-----	----------	----

Total volunteer hours HVFD for 2010

1134 Hours

Respectfully submitted,



Al Badgley
HVFD Training Officer

Haines Tourism Department Monthly Report for Manager

March 2010 Report

- ♦ I attended the Seattle Bike Expo March 11 – 14. I, of course, went on behalf of Haines but also as president of SATC (Southeast Alaska Tourism Council) which paid for hotel and airfare. We shared a booth with AMHS. Their marketing manager, Danielle Adkins, has attended this show many times recommending it as a good source of an independent traveler. I do not have figures on how many went through the show but we were busy the entire time. A majority of the Haines vacation planners were given out. The remainder was shipped back to Ketchikan compliments of AMHS to put on their ferries.
- ♦ I attended the Seatrade Cruise Shipping Convention/Conference in Miami March 16 - 18. This was the first time Alaska had any kind of presence there with a booth. I was able to work at the booth and have vacation planners and DVDs distributed by participating with the booth share of Alaska ACT and the Office of Economic Development. Thirty Alaska delegates were present. I attended many of the conference sessions including State of the Industry, Niche Marketing for Luxury Cruise Passengers, Environmental Compliance, and the Alaska Panel. Governor Parnell was at the conference for one day where he met with cruise line executives and visited with the Alaska delegates at the booth for an hour. He has proposed a bill which would cut head tax and provide ATIA with a sustainable funding. The cruise lines are favorable for dropping their lawsuit against the state with this bill. Versions of the bill are currently being discussed in the legislature session. Leftover Haines vacation planners were shipped to Skagway compliments of White Pass and will be delivered to the Skagway CVB.
- ♦ I attended the WACVB (Western Association of CVBs) Tourism Tech Summit March 24 - 26. Much of the focus was on maximizing features of social media, analytics, and measuring return on investment of advertising features. Several ideas I gathered from this summit should be implemented within the next month. With the ever-changing technology, this is a beneficial conference to attend to keep up with how it all can help the visitor industry and should be considered to be kept in the budget.
- ♦ I attended the ATIA marketing meetings March 30 – April 2. Overall visitor figures are down for last year with most of them being independent travelers. Research studies show information requests are on the rise with some response programs being down while other advertising efforts are holding their own if not improving. The foreign market continues to be strong with Australia/New Zealand, German, and Japan visitors increasing. Additional publications will be included for advertising along with a redesign of their web site anticipated to be launched in the next few months.
- ♦ Last month, I ordered ink pens with Haines, Alaska on them. I took these to the trade shows I attended last month. These were hot items for a Haines giveaway. More will be ordered.
- ♦ Our Haines destination DVD/video is now featured on Destination TV. Each Friday, Destination TV advertises on USA Today.com Travel section. Quarterly reports of click-throughs and video views will be emailed. The only other Alaska destinations featured are Anchorage and Juneau. We are signed up for a year.
- ♦ Haines advertising appeared in the April *Sunset Magazine*, Wings quarterly in-flight magazine, 2010/2011 AAA Western Canada/Alaska Tourbook, Woodall's 2010 Campground Directory, and the

2010 Trailer Life Directory. We have scheduled advertising in the May and June issues of *Sunset Magazine*. Articles about Haines appeared in

- ♦ An application for a grant to obtain funds to create a Master Interpretive Plan for the Haines Highway was submitted to the National Scenic Byways program via Alaska State Parks. Grant awards will be announced hopefully in the fall.
- ♦ I am a little concerned about our visitors this summer not being aware of the new smoking regulations. In trying to take a visitor friendly approach to getting the word out, no-smoking signs specifying the 20 foot regulation have been ordered for the visitor center facilities. We will also be including a simple bulleted list about the new ordinance in the cruise ship calendar we provide in the spring to locals as well as post it in the Visitor Center and the Info Booth on the PC Dock.
- ♦ A new look for the cruise ship calendar this season has been designed, ordered, and printed. We will be passing these out in the first weeks of April. The calendars will provide more information about the ships and calendar of events during the summer months.
- ♦ Brad Maynard has been working with all departments for things needed to be done before the season starts. We provided him a list and will be meeting with him in early April to discuss these items.
- ♦ Travel arrangements were made for attending the SATC Annual Retreat in Skagway April 5 – 7.
- ♦ Bulk mailings this month resulted in 2,017 vacation planners being mailed for individual information requests.
- ♦ Tire traffic numbers and Visitor Statistics

	January	Total Vehicles for 09/10 To date(January)*
2010	624	624
2009	421	421
Variation	Up 203	Up 203

	February*	Total Vehicles for 09/10 To date(February)
2010	533	1,157
2009	525	769
Variation	Up 8	Up 388

Visitor Stats 09 & 10 To Date (March)		
	March	Total for year
2010	121	219
2009	75	155
Variation	Up 46	Up 64

Phone Inquiries 09 & 10 To Date (March)		
	March	Total for year
2010	143	300
2009	21	94
Variation	Up 122	Up 206