



Haines Borough Administration
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Manager's Report

January 23, 2009

General

Meetings with groups: A huge amount of time has been spent this last week fielding inquiries and hearing opinions and concerns from citizens regarding the Connelly Lake Project. I also met with Stan Selmer and Danny Gonce of AP&T regarding my draft resolution for the COW. This meeting was very productive and the results are evident in the Resolution on your agenda for consideration. All parties involved agreed that the resolution in its present form is most appropriate. I would like to thank Stephanie Scott for assisting me in drafting the resolution.

Projects~Maintenance

A. PC Dock Restroom / PC Dock Waterfront Development:

I have re-negotiated task 1 of the PND proposal for engineering services on this project. I am awaiting a new clean copy of the revised fee proposal. This work will be authorized by an amendment to the existing Services Contract. I have arrived at a final concept for the restrooms and pavilion being designed by AE Rogers.

I am entertaining the idea of arranging for an ATCO unit for temporary restrooms, rather than use porta potties for the first two months of the tourist season. I will provide a proposal at your next meeting. This unit could be leased or purchased. After use at the PC Dock, it could be re-positioned at Letnikof to support the extra moorage there resulting from summer construction a Portage Cove.

B. Barnett Drive Pump Station: Mr. Paul Weisner of CE2 Engineers was in Haines on January 12-14 to begin design efforts.

C. Haines Streets Phase 2: This project is at 65% design, and we are now taking steps to combine water & sewer work in the affected streets. Much of the water system design work is already done.

D. Harbors: Some pilings at the Letnikof Dock have been damaged by ice which broke loose from the Chilkat River during the recent rainy spell. These pilings are damaged beyond use and will have

to be replaced prior to the summer season in order to make Letnikof usable.

We are putting the final touches on the Portage Cove Harbor Master Plan, a document which was drafted by a subcontractor to the Corps of Engineers. The draft was of poor quality, so we have taken on the role of completing it ourselves. It will be presented to the Assembly for review and approval within the next 30 days.

- E. **The Legislative Priorities** Our 2009 document has been submitted to Senator Albert Kookesh's office, along with special project forms which he requires. Three projects were submitted, and they were, PC Dock/Waterfront Improvements, Swimming Pool Repairs-PH 3, and Boat Harbor South Uplands. They were chosen because they were the projects that most closely conformed to Senator Kookesh's strict requirements for eligibility.

Other Departmental Issues

- A. **Legal:** Per Assembly instructions, I have made direct contact with TEMSCO. Mr. Herbig is out of state at this time, and I will be meeting with him as soon as he gets back.
- B. **Lands:** MRV Architects will be in Haines on February 2 & 3 to begin "Downtown Planning."
The Lands Department would also like to know if the Assembly has any interest in selling more borough land in the Mt. Riley area.
- C. **Ports & Harbors:** I have made contact with Mr. Jeff Ottesen, ADOT. If it meets with Assembly approval, he has agreed to come to Haines and address the Assembly in a COW on Tuesday February 10, at 5:30 PM regarding impacts to Haines and the Lutak Dock as a result of Gas Pipeline Construction
- D. **Public Works/ Water Sewer:** Mr. Paul Weisner of CE2 Engineers visited Haines on January 12-14 to begin collecting data in order to address our EPA Wastewater Permit violations issues.
- E. **Fire/EMS:** I have solicited and received a grant offer from the Division of Homeland Security and Emergency Management to participate in an Emergency Management Performance Grant Program. The program would pay for a part-time position to administer grant activities. I am requesting Assembly consent to apply for these grant funds. A copy of the offer letter is attached to a proposed resolution for your consideration. I see this as an opportunity to strengthen the connection between the Borough administration and the HELP Committee, which is a volunteer group.
- F. **Administration:** On January 20, I held a management meeting with department heads. Among other issues, the managers were instructed to begin the annual budget process. With the assistance of Debra Schnabel, we continue to work on a revision of HBC Title 5. We hope to have it ready for introduction at your next meeting.