



Haines Borough Administration
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Manager's Report

March 20, 2009

General

- On March 16 and 17, I attended the Southeast Conference mid-session summit, in Juneau. The two high priority issues were electrical power (Southeast Intertie) and the state ferry system (AMHS). During the conference I was able to make valuable connections with a number of agencies including USDA, Denali Commission, Dept of Commerce & Economic Development, ADOT, AIDEA and representatives of our federal congressional delegation. The Mayor and I also had an opportunity to meet with Representative Thomas and his staff.

Projects~Maintenance

- PC Dock Restrooms / Waterfront Development:** I met last week with several tour operators as well as local contractors to discuss logistical problems associated with constructing new facilities while normal P.C. Dock summer activity is taking place. The critical element during normal operations at the PC Dock is lack of parking. The critical elements during construction are safety of the public and lack of adequate staging and operating areas. Plans are being developed to incorporate staggered and/or altered work schedules, with either no or reduced work activities on days which cruise ships are in port. Design work continues on this project. We are rushing to try to have work begin in late April or early May. A conceptual drawing of overall development is on display if you are interested.
- Haines Streets Phase 1:** We are still in the submittal process. The start of construction is planned for late April or early May.
- Portage Cove Harbor Replacement:** We are still in the submittal process.
- Lightering Float:** This float is being re-surfaced by the Harbor staff and is 60% complete. Work should be easily completed by mid April when the first vessel is scheduled to arrive.

- E. **Library Bolts:** Last week, rumors ran rampant about the Library's structural instability when a number of architectural and structural bolts were found to be loose. The building has extensive wood timber and wood finish framing which contains bolts. The wood has experienced shrinkage due to heat and dry condition in the building, causing the bolts to loosen. After consultations with the architect, I have concluded that there are no concerns for compromised safety or structural integrity. Borough maintenance is addressing the tightening of bolts.

Other Departmental Issues

- A. **Legal:** The TEMSCO agreement has been signed by the Mayor and sent to Skagway for signature by Mr. Herbig on the 26th of this month.

I have received a proposal from Capitol Consulting Group, a D.C. lobbying group, and have included it for your review. This group portrays itself as a broad-based, bi-partisan group, capable of soliciting support for Haines issues from either side of the congressional isle.

- B. **Finance:** The CFO and I continue to work on preparation of the FY10 budget.

- C. **Fire/EMS:** The Borough has received an invitation to participate in a state-funded training event for "Continuity of Operations Planning," which is scheduled for May. The Borough will participate.

- D. **Water Sewer:** Scott Bradford reports that a portion of the Skyline Drive water distribution system has suffered a freeze-up, interrupting service to four different residents. The affected section of water main is in a location where the line has been installed in a trench excavated into bedrock. It is thought that ground temperatures in this location are colder than elsewhere. Because Haines' potable water is not pre-heated during treatment and because the distribution lines are not insulated or constructed as circulating loops, lines are susceptible to freeze-ups when frost penetration depths exceed what is normal for this area. Affected residents have been provided with temporary water tanks and pumps. Scott has contacted and informed the Alaska Department of Environmental Conservation, on this matter, and is following ADEC's recommended procedures.

A freeze-up has occurred at the Human Services building as well, affecting Day Care operations. Staff has made provisions to keep that facility functioning.

- E. **Ports & Harbors:** While in Juneau this week, I interviewed one of the Harbormaster candidates, Mr. Bob Gross, a 22-year veteran of the USCG.

I have interviewed the other finalist, Mr. Ed Barrett, by telephone and will be attempting to do a face to face follow-up with him in the future. Mr. Barrett is currently Harbormaster in Whittier.

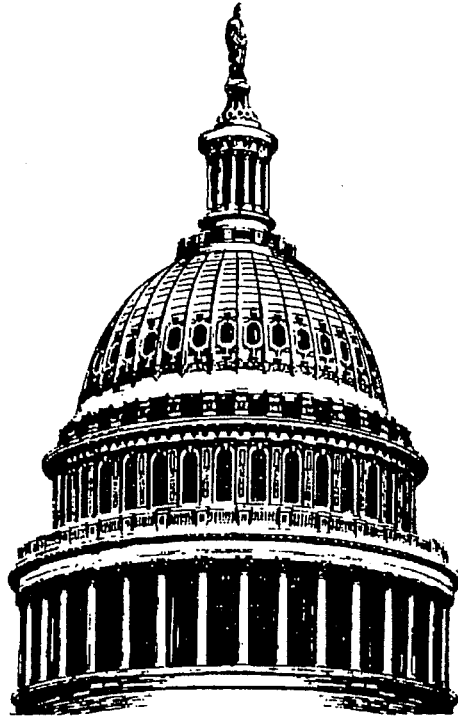
F. Public Facilities / Capital Projects: After securing a Letter of Agreement from the Local 71 Union, excluding the Director of Public Facilities and Capital Projects from the bargaining unit, I have hired Brad Maynard as the new Director for the department. Brad arrived in Haines on Wednesday, March 18th and began his orientation right away. His presence gives me a great feeling of relief, knowing that the Borough now has full attention provided to the areas of projects and facility maintenance. Brad's office has been set up in the space above the Assembly chambers.

G. Administration: We have received and processed final grant documents for our Denali Commission grant for the Harbor Project.

As a follow-up to the last meeting, I can report that the \$350,000 federal appropriation awarded to the Borough as a result of the Federal **FY 09 Omnibus Bill**, was the result of a an appropriation request by the Borough for \$750,000 to address the replacement of AC Pipe on Lynnvue Drive, View Street and Fourth Avenue. The request indicated that the Borough would be providing a 45% match. The actual appropriation could require the Borough to provide a match of \$287,000, but the combined funds (\$636,363) would not be sufficient funds to complete the project. I have been unable to determine which federal entity will be handling these funds and whether we will have any leeway in changing the project description or scope. Of course in order to address moving forward, we would have to identify matching funds.

I have reviewed a draft of **SB 75**, which is the senate appropriation for capital projects. The bill contains \$26,775,000 in Haines projects, most of which are ADOT projects. It also contains \$1.9 million for Portage Cove projects. We are keeping our fingers crossed.

The Energy Conservation Plan for Haines Borough was completed last December and provided to the assembly for review. Now that the assembly has had a few months to review the Plan, the Energy and Sustainability Commission requests, and I recommend, adoption. A resolution to that affect is on the agenda for assembly consideration.



CAPITOL HILL CONSULTING GROUP
GOVERNMENT RELATIONS CONSULTANTS

Proposal to:

Haines Borough

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Background

Capitol Hill Consulting Group (CHCG) is a mid-sized, bipartisan, government relations firm dedicated to providing comprehensive and individually tailored strategies to meet the needs of our clients. With more than 100 years of combined legislative and political experience in Washington, D.C., CHCG employs results-oriented professionals who are experts in the legislative process. Our staff has held positions including: Member of Congress, Policy Advisor to the Speaker, Senior Advisor to the House Majority Leader, Legislative Director, and government affairs representative for major global corporations. Currently, Capitol Hill Consulting Group provides representation for 35 clients that include the cities of Gardena, California, Florence, South Carolina, Glenpool, Oklahoma, and Hillsboro, Oregon.

Capitol Hill Consulting Group provides the services of representation and advocacy for our clients on Capitol Hill and in the administration. Our firm specializes in the representation of small cities, and our combined, primary expertise lies within the realm of transportation, appropriations, environment, tax and health care policy. We act as “shoe leather” advocates for every one of our clients and are in the halls of the Capitol and federal agencies daily. Furthermore, our connections with key members, agencies and committees in conjunction with our uniquely developed capabilities as a firm would put Haines Borough in step with the Washington, D.C. political scene.

The Team

Capitol Hill Consulting Group is uniquely structured to provide clients with a strong and successful approach that would be an asset for Haines Borough. While many Washington, D.C. consultants profess to employ a similar approach, “teaming” is an essential element in how the firm operates. In a town that faces constant change, it is impossible for one person to know everyone on Capitol Hill. Each client needs as many eyes and ears available to them as possible, and our approach ensures that every asset inside the firm is employed for your benefit. Several of our team members have important roles to play in our strategic plan and execution for Haines Borough.

Jack Victory serves as Senior Vice President of Capitol Hill Consulting Group, and would serve as the primary contact for Haines Borough. Prior to joining the firm, Jack was a Senior Advisor to the former House Majority Leader and worked for 12 years on Capitol Hill. He gained extensive experience in developing and overseeing energy, appropriations, transportation, natural resources, and regulatory reform policy. He also served as a liaison on resources issues for Congressman Richard Pombo, former Chairman of the House Resources Committee, and Congressman Jim Gibbons during his service on the Resources Committee.

Former Oklahoma Congressman Bill Brewster, a founding partner of Capitol Hill Consulting Group, would also serve as an advisor Haines Borough. As a member, Congressman Brewster served on the powerful Ways and Means Committee where he concentrated his efforts on issues related to tax, energy, health care and trade. Furthermore, Congressman Brewster had the unique privilege of serving on the House Transportation and Infrastructure Committee during highway re-authorizations in 1991 and 1996. He was also the founder of the House of Representatives Oil and Gas Caucus and co-founder of the Blue Dog Coalition. Prior to his public service career, Congressman Brewster was a pharmacist, cattle rancher and owner of a car dealership and real estate company in Oklahoma.

David C. Jory, the firm’s President, began his tenure as a congressional staffer in 1981 for Rep. Jim Weaver (D-OR) and later for Sen. Bob Packwood (R-OR). Mr. Jory’s 26 years of work in Washington has given him a deep understanding of the ebb and flow that takes place on Capitol Hill. Mr. Jory served as tax counsel for the Air Transport Association Vice President, Washington tax counsel for Citibank, and Vice President of R. Duffy Wall & Associates before co-founding Capitol Hill Consulting Group in 2002. Mr. Jory holds a Bachelor of Science and a Juris Doctorate degree from Willamette University in Salem, Oregon and an LLM in Taxation from the Georgetown Law Center. He also does appropriations and tax work as Washington consultant for Tonkon Torp, a Portland, Oregon law firm, and is experienced in representing west coast entities in Washington, DC. Mr. Jory specializes in tax matters related to high technology, telecommunications, financial services, and energy in addition to banking, health care, trade, and natural resources policy.

Julia Chaney serves as Senior Vice President of Capitol Hill Consulting Group, and would be an asset to Haines Borough. Ms. Chaney has expertise in appropriations, education, health care, energy and economic development issues. Her experience also includes representation of local governments - large and small, urban and rural. For the last 8 years, Ms. Chaney has coordinated the premier educational event for the Congressional Black Caucus Political Education and Leadership Institute, the Mississippi Policy Conference in Tunica, Mississippi. This event brings together Members of the Congressional Black Caucus, along with other political leaders from across the nation to discuss federal policies and other issues that impact African-Americans and our country-at-large. Before joining Capitol Hill Consulting Group, Ms. Chaney served as Vice President at R. Duffy Wall & Associates. In addition, Ms. Chaney worked on labor compensation, social security, veterans' affairs and urban affairs issues for Congressman Charles O. Whitley (D-NC).

While the above team members would be the primary day-to-day contacts on behalf of Haines Borough, we recognize that each of our staff members has unique political assets and relationships with elected officials that would be utilized as needed. We employ this team approach on behalf of all of our clients in order to best further their strategy and goals.

Strategic Vision

Planning and Generating Stakeholders

The firm begins a new relationship by working with the client to help identify and prioritize their objectives on Capitol Hill. We then assist in creating and refining the best message and identify the right audience so we can deliver it at the right time.

- Communication with the appropriate members of the House and Senate, along with the different committees is a critical long-term component of this strategy. Broadening your contacts is a key advantage of hiring a Washington, D.C. firm to assist your legislative efforts. Our firm will help Haines Borough build a network with like-minded members in the House and Senate, which will assist in providing us with the necessary knowledge to develop the lead for your legislative agenda.
- Open communication within our firm plays an important part of the overall strategy. Capitol Hill Consulting Group employs creative, diligent staff that prides itself on active advocacy. We are on Capitol Hill every day (our office is only a few blocks from the Capitol, House and Senate office buildings) bringing our clients' interests before key decision-makers and keeping them engaged on our issues.
- Capitol Hill Consulting Group is also extremely involved with the political side of Washington. Our office is the site of scores of fundraisers and other political events for House and Senate Members and their staff. We even help manage Political Action Committees (PACs) for several of our clients. CHCG will provide Haines Borough with access to intimate fundraisers and other events, allowing significant face time with key members that can only be acquired through a well-connected Washington-based firm.
- In addition, Capitol Hill Consulting Group will encourage Haines Borough to host key officials, especially the state's congressional delegation, to tour the borough so they can appreciate your specific needs first-hand. Even greater than bringing your knowledge to Washington, D.C. is bringing staff, members, or administration officials to your area to educate by example those who control your policy goals. Educating members and staff can create important internal advocates who make an enormous difference when decisions are made and legislation is written.

Utilizing Key Relationships in Time of Political Transition

The political climate can change quickly in Washington. Turbulence on seemingly unrelated political issues can have a ripple effect on the agenda of our clients. We help to forecast that turbulence and navigate our clients and their agendas through the political maelstroms that inevitably occur. Broadening your relationships beyond just those immediately impacted by your issues helps enable you to adjust in this changing climate.

CHCG maintains close ties with two large presences in the majority party: the Congressional Black Caucus and the Blue Dog Coalition. These relationships will become even more important as we look towards a new administration and greater Democratic majorities in both chambers. CHCG possesses strong, personal relationships with members of Congress, chairmen and others in leadership positions on both sides of the aisle that will be able to ensure that your agenda is heard and acted upon.

- During his tenure, Congressman Brewster was a co-founder of the Blue Dogs, a group of moderate and fiscally conservative Democrats that serve as an independent voice within the House Democrat Caucus. Blue Dogs traditionally support fiscal spending issues, business and take stances that are more conservative on energy issues. This group becomes very important with tight votes in the House. As a co-founder, Congressman Brewster and the entire Capitol Hill Consulting Group have developed very close ties with these members and their offices. With 47 members, the Blue Dogs represent an important and influential part of the majority party.
- Along with the Blue Dogs, another core group of allies in the majority is the Congressional Black Caucus (CBC). Capitol Hill Consulting Group, specifically Senior Vice President Julia Chaney, has strong ties with the Congressional Black Caucus, having served as the coordinator for the last eight years of their chief educational event, The Political Education and Leadership Conference, in Tunica, Mississippi. This event draws members of the Congressional Black Caucus along with policy experts from across the country to discuss federal policies and other issues that impact African-Americans and our country in general. At the conclusion of the 110th Congress, CBC membership swelled to 43 members, and the 2008 elections proved the importance of this strong voting block.

Capitol Hill Consulting Group enjoys close working relationships with the CBC and Blue Dogs, and this allows our clients to discuss their issues before these large and influential groups. Over the years, our team has been very effective in escorting our clients through the maze of policy and politics on Capitol Hill by providing them opportunities to present their cases before these powerful groups.

Scope of Services

Specifically, Capitol Hill Consulting Group would perform the following functions and activities on behalf of Haines Borough:

- **Campaign Development:** If retained, Capitol Hill Consulting Group's first task would be to work with your team to understand and develop goals and objectives. What do we ultimately want to achieve? What specific items do we want and need (both in the short and long-term)? We would then work to tailor a campaign plan/roadmap to best achieve our goals. This document, which would naturally evolve as the political tides ebb and flow, would become our strategic and tactical blueprint.
- **Message and Materials:** Capitol Hill Consulting Group would help identify opportunities and develop a message that tells your story, enabling us to follow the aforementioned campaign plan. Also, we would assist in developing written materials (and perhaps other media) to help convey this message.
- **Audience:** Capitol Hill Consulting Group would serve as the primary and constant liaison between Haines Borough and Congress as well as applicable offices at relevant federal agencies or on the state level. CHCG would help define the most important targets for the delivery of the message and the materials, including the key committees and other offices of importance. This approach would include personal lobbying visits by our firm, Haines Borough representatives and others in addition to the congressional briefings provided by Capitol Hill Consulting Group.
- **Advocacy:** Once the plan is in place, Capitol Hill Consulting Group would become the lead contact on Capitol Hill for Haines Borough's agenda. We have space and support for periodic visits to Washington, D.C. for your staff. We would represent you where needed and would assist in arranging meetings while officials are in Washington, D.C.
- **Communication:** Haines Borough would receive regular weekly updates from not only those referenced within this proposal, but from our other colleagues as needed. Those communications would most often involve telephone conversations, but also would include email, fax and other forms as well. It has been our experience that after a few months we establish a rhythm of communication with our clients that best serves their needs.
- **Monitoring/Research:** Capitol Hill Consulting Group is monitoring issues daily and have our fingers on the pulse of Congress. Not only are we watching larger, macro-issues, but smaller, esoteric issues of interest to particular clients. Analysis, drafting, research and other specific legislative efforts are all services our firm typically provides in this type of engagement.

Funding Opportunities

The appropriations process in Congress provides key funding sources for entities such as Haines Borough. Capitol Hill Consulting Group understands Haines Borough's mission to provide its citizens with best institutions, services, and facilities in order to provide the best quality of life. CHCG will use our access to members of the Washington delegation, the executive branch, and agencies in order to help Haines Borough request funds. These appropriations could provide an assortment of opportunities that include funds for transportation projects, law enforcement, education, and many others.

The consultants at Capitol Hill Consulting Group are experts at formulating appropriations requests and have the necessary contacts and resources to push Haines Borough's funding objectives and subsequently monitor their progress through Congress. CHCG has succeeded in providing these quality services to many of our clients.

Capitol Hill Consulting Group will provide grant writing services on both the federal and state level. This service includes research on potential grants for Haines Borough, contact with relevant federal and state agencies, draft proposals, letters of intent and subsequent research and monitoring of funding opportunities. Due to the continuing evolution in earmark reform, grant opportunities have swelled over the years, providing a plethora of funding possibilities.

Capitol Hill Consulting Group will provide a constant flow of updates on potential and pending funding requests in a way that is most lucid and accessible to you. CHCG is committed to working as a team with Haines Borough to identify key milestones and to ultimately develop a funding agenda based on your priorities.

Contact Information

For the purposes of this submission, the primary contact will be Jack Victory.

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References

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Compensation and Fees

Our team will work together to fulfill all of our objectives, and we do not have hourly rates. For all of the services and undertakings of the company, Capitol Hill Consulting Group proposes that Haines Borough pay to the firm an annualized retainer of \$60,000 payable in monthly installments of \$5000, which shall be due on the first day of each month for the term of this agreement. Additional expenses, which will be pre-approved by Haines Borough may include: long-distance telephone, fax and other communications, postage, document reproduction, local transportation, business-related meals, and travel, among others. Documentation of expenses will be provided to Haines Borough.

Our contract is simple and straightforward. It runs for one year and allows either Haines Borough or Capitol Hill Consulting Group to cancel the contract, at anytime during that year, with 30 days written notice. We want to make sure our clients are pleased with our work in Washington, D.C. and that is why we are proud to represent our clients for many, many years.

To: Tom Bolen
Haines Borough Manager

Staff Report

From
John Wurst
Lands Manager/Assessor

Planning and Zoning and Land Use Actions
February 2009

Permits issued: Short Plat and a covered entryway, 1 permit was denied until the owner can establish the setback from the property line.

Approvals and communications sent: A parking variance was approved. A CUP for a bed & breakfast was issued in cathedral View Subdivision. An appeal was approved by the Planning Commission for the car wash property. The Planning Commission approved and recommended that the Borough sell the alley right of way in block 18 between lots 3 to 6 and 9 to 12 of the Haines Townsite. The Planning Commission reviewed the CIA 4-plex parking and considered the code on residential turning and maneuvering space for parking at the 4-plex.

ACMP: Closed out 2 grants, and planned the attendance of a ACMP conference on March 3rd. & 4th.

Reviewed Coastal Zone Management legislation changes as requested by Management

Citizens' complaints: Forwarded Army Corps Violations questions to borough staff.

Assisting State/Federal Agencies: Loomis (F&G Habitat, Army corps), Foletti (Army Corps), Floreske (DEC, DNR USFWS)

Local Nonprofits: Energy and Sustainability Commission, Takshanuk Watershed Council, Lynn Canal Conservation, Chilkat Snow burners, Chilkoot Indian Association

Code Violation investigations:

Public assistance and Borough Projects/Inquiries, Assists: The Planning Technician imported plat data into the borough GIS system for the updates on 13 parcels or subdivisions. Printed property maps for Public Works Department and the Captains Choice Motel, prepared 3 years of Planning Commission minutes for the new planning recorder. Researched Heli tracking Devices for Staff, and Chilkat Lake Road residents about applicable code regarding heliports in the General Use Zoning. Researched information on the National Flood Insurance Program for the mean lower, low water mark for coastal permitting. Created Letnikoff Estates Service area map for the tax office.

Comp Plan Review: Reviewed Chapter 5 on Land Use and referred corrections and attended the meeting on 2-26-2009.

Assessment Progress of Reappraisal and the review of Sold Properties:

The month of February to set the new property subdivisions up in the excel file with the new lot sizes and land values.

The part time staff person worked his last day February 14, 2009. One part time person will return to work on April 1st. and will work in the Haines Town Site performing land and improvement inspections.

Reviewed HB Code with staff regarding parcel partitions by deed that did not include a subdivision plat, (Goll/Port Chilkoot Co.)

Reviewed code requirements regarding the taxing of personal effect boats up to 16 feet

Reviewed proposed legislation as to it's effect on Haines Borough assessments

Reviewing and building borough sales in spreadsheets for uniformity and trending data

Reviewed 2009 Senior Citizen Property Tax Exemptions and approved as allowed

I am continuing to review and build the sales file for both the BOE and the State Assessor report.

February 2009 Haines Vol. Fire Dept. Monthly Report

The Haines Vol. Fire Dept. had two fire callouts in February. The first call was for an automatic mutual aid for a structure fire in Klehini VFD service area. Reports from the scene determined that no additional Haines responders were needed. The second call was from a neighbor reporting a chimney fire. It was determined that the chimney fire was purposefully set and no response was required. Fire callouts for 2009 total 3. The Haines Vol. Fire Dept. responded to 10 ambulance callouts in February. Calls included a fall, an altered level of consciousness, three with respiratory distress, two with extremity trauma, a seizure and 2 medivacs/ transports. Ambulance callouts for 2009 total 37. There have been no SAR callouts in 2009.

The first joint meeting for February was a business meeting followed by 3 SAR scenarios. Department personnel were split into groups with each group given one of the following situations (a lost child on Mt Riley), (a capsized river boat in the upper Chilkat) or (an overdue fishing skiff with weather changing). This allowed responders to work as a team to plan potential rescue strategies. Thanks to SAR Capt. John Norton for his assistance in this training. The ambulance training was on cardiac issues with a focus on pacemakers. A member of the public volunteered to come in and allow responders to evaluate his pacemaker and see how it is recorded on the ECG. The fire training had entry level fire fighters get SCBA mask fit tested. Other training included truck placement scenarios for the engineers in 4 different locations. Fire responders practiced rescue drills using a spare SCBA mask attached to their buddy breathing port so rescued victims would have clean air to breath when exiting the building. We also practiced fire fighter buddy breathing hookup procedures.

Our annual HVFD Spouses dinner is scheduled for the first Saturday in March. This is a special time to recognize spouses for their willingness to allow responders to leave at a moments notice to help save lives and property in the Haines Borough.

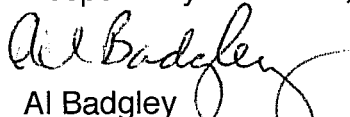
Volunteer Hours for February 2009

HVFD Fire	114	HVFD Ambulance	97	HVFD SAR	8
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Total volunteer hours HVFD for 2009

HVFD Fire	210	HVFD Ambulance	312	HVFD SAR	16
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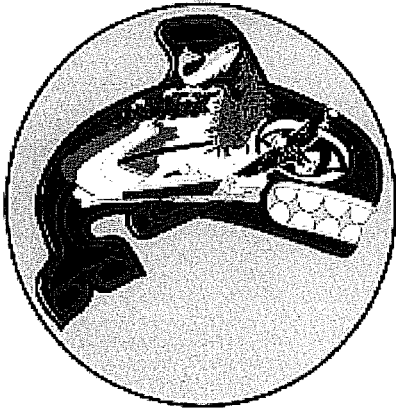
Respectfully submitted,


Al Badgley
HVFD Training Officer

RECEIVED Haines Borough

MAR 10 2009

Clerk's Office



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WATER & SEWER DEPARTMENT
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RECEIVED Haines Borough

MAR 20 2009

Clerk's Office

Water and Sewer Report for February 2009

Monthly Reports:

Monthly Assembly Report for Water and Sewer submitted. Monthly Water testing report submitted to ADEC, DNR and EPA. Monthly Sewer Report (DMRs) sent in to ADEC and EPA. The annual sewer report was sent to EPA.

Routine Testing:

Sewer Plant: Temperature, PH, DO, TSS, Fecals and BOD.

Water Plant: Temperature, Turbidity, Chlorine, Flow and Tank levels, Chemical Dosages are done daily. Two Bacti samples are collected monthly. HAA5s and TTHMs samples are collected and sent out each quarter. Ecoli samples are collected every 2 weeks, for the next two years. Also the HAA5s and TTHMs will double this year, starting in the second quarter. This extra testing is due to new regulations.

Non Routine Testing:

None at this time.

Training:

Maintenance:

The Clarifier drive is being rebuilt waiting on a gear. Parts to rebuild one of the screens have been ordered.

The number one filter has been causing some turbidity problems; the filter has mud balls and was low on anthracite. The filter has been cleaned out using a fire dept piecing nozzle with high pressure and flow to break up the mud. We are also preparing to replace all the air valves in the water plant, by replacing the bolts first this will help speed up the process. The plant will have to be shut down for about a day for each filter.

Items of Interest:

Total flow through the sewer plant for February was 8.610 million gallons for a 310,000 gallon daily average. Flow through the water plant was 6.603 million gallons for a 236,000 gallon daily average.

As long as water comes out of your tap and sewer is flowing down hill you know we are working hard and if water is not coming out of your tap or sewer is flowing up hill, we are working a lot harder!

Scott Bradford
Plant Operator

Haines Tourism Department Monthly Report for Manager

February 2009 Report

- ♦ I attended the LA Time Adventure and Travel Trade Show in conjunction with SATC in which I am president. My colleague in the booth was Sandy Lorrigan from Sitka. The SATC booth was located in the Alaska 'alley' across from the Alaska Marine Highway System representative. The show organizers reported there was a 10% increase in attendees with approximately 22,000 people having gone through the show. All literature was depleted hours before the show was over. SATC paid for a 30-minute workshop which I, along with Sandy, presented information about the Inside Passage. Physical attendance at this show allowed emphasis to be placed on Haines. SATC will reimburse either a portion or possibly all the airfare and hotel costs.
- ♦ Interviews were conducted for the Visitor Information Coordinator and Angela Robinson was hired to replace Christa Rayl. Training has been completed and the transition is now complete. Angie began her employment on February 9. Christa Rayl's evaluation was completed February 18.
- ♦ Ride Yukon Motorcycle Event organizer, Dick Watts, has been working on details for this year's ride which will include at least one night in Haines. He will be meeting with me the first weekend of March here in Haines to discuss current plans of the ride and express details of the needs for the event scheduled for July 9 – 12.
- ♦ The Tourism Department Budget outline was completed and submitted to CFO Jila Stuart and the Borough Manager on February 6.
- ♦ I completed and submitted travel authorizations for the WACVB Tourism Tech Summit in Oakland, California and ATIA marketing meetings in Juneau, both for the latter part of March.
- ♦ The advertising schedule for this calendar year has been outlined and posted on my office board.
- ♦ I assisted with communicating the notice of the DOT's Haines Highway Improvement meeting scheduled for March 4. I also assisted with communicating and organizing the notice of the AMHS Programs Meeting scheduled for March 3.
- ♦ The Tourism Advisory Board met on Thursday, February 12. The next board meeting is scheduled for Wednesday, March 11 at 6:00 p.m.
- ♦ ATIA and Yukon Tourism are working together to promote the state and province regions at National Trade Shows (NTS) in Pennsylvania and New Jersey. They requested Golden Circle brochures to be sent to two locations for their meetings. Juneau and Haines are the only communities with these brochures left so we are splitting the shipping of the quantity which is 250 each with Haines sending their portion to the New Jersey location.
- ♦ Advertising/promotion was arranged and or appeared for Haines in the following publications and services: Vacation Planner distribution in the Bellingham ferry terminal for the AMHS ferries; Ketchikan CVB brochure distribution program on the main-line ferries and other key points of interest in this gateway community; remaining boxes of vacation planners were

delivered to PR Services in Whitehorse compliments of Chief Gary Lowe; Yukon Culture and Tourism has requested five boxes of vacation planners for their locations and will be delivered by Dick Watts upon return from his visit to Haines; enhanced listing in the Fairbanks CVB planner; SnoRider's West e-newsletter; *Alaska Magazine*; *Sunset Magazine*.

- ◆ The Chamber will not be able to cover all costs for the Yukon Trade Show in May. The Visitor Center will be taking over this event while continuing the joint efforts with the Chamber to organize details and arranged booth attendees.
- ◆ I attended the Tourism in Today's Economy Conference in Ketchikan. Cruise ship issues were discussed along with other challenges faced by tourism in the state as well as regionally. Bookings are down for the cruise lines, AMHS, fishing lodges, hotels, etc. The overall tourism is anticipated to take a 20% reduction this year although bookings for cruise ships and the AMHS have significantly increased in the past few weeks. The trend is for shorter range trip planning and trips closer to home. Other items covered were updates on ATIA's marketing efforts and Ketchikan's branding process.
- ◆ Bulk mailings resulted in a total of 983 vacation planners being mailed for individual requests. This figure is actually up by 140 over last year and seems to be indicative of reports stating there is shorter range vacation planning trends for this year.
- ◆ Tire traffic numbers and Visitor Statistics

	February	Total Vehicles for 08/09 To date(February)
2009	687	1,448
2008	846	1,772
Variation	Down 159	Down 324

Visitor Stats 08 & 09 To Date (February)		
	February	Total for year
2009	38	80
2008	26	89
Variation	Up 12	Down 9

Phone Inquiries 08 & 09 To Date (February)		
	February	Total for year
2009	33	73
2008	27	65
Variation	Up 6	Up 8