

HAINES BOROUGH
P.O. BOX 1209
HAINES, ALASKA 99827

PHONE: 907-766-2231
FAX: 907-766-2716

HAINES BOROUGH BUSINESS REGISTRATION APPLICATION

This registration is required of all "sellers" doing business within the Haines Borough who:

- (1) Perform services, whether in conjunction with the sale of goods or not; does not include services rendered by an employee to an employer.
- (2) Are making sales to a buyer or consumer within the Borough.
- (3) Maintains any office, distribution, sales house, warehouse or any other place of business, or solicits business or receives order through any agent, sales person or other type of representation within the borough.
- (4) Renting or leasing property, either real or personal.
- (5) Are Itinerant business persons.

No individual or entity may engage in business in the Haines Borough without first having been issued a Haines Borough Business license (HBC 5.02.010). This application form must be filed with the Haines Borough office before engaging in any retail sales, rent collection or performance of services. A "Seller" is defined as "every person making sales to a buyer or consumer, renting or leasing property, either real or personal, or performing services for consideration" (HBC 3.80.020).

BUSINESS NAME: _____

OWNER/OPERATOR: _____

DESIGNATED AGENT (if applicable) _____

PHYSICAL LOCATION: _____

MAILING ADDRESS: _____

PHONE: (Business) _____

(Home): _____

CHECK WITH THE PLANNING & ZONING DEPT. AT 766-2231 EXT. 23 REGARDING POSSIBLE ZONING REQUIREMENTS.

ALASKA BUSINESS LICENSE #: _____

LINE OF BUSINESS: _____ **STATE ACTIVITY CODE:** _____

FEE: A fifty (\$50.00) dollar payment is required at the time of registration, which is valid for two years; the remainder of the calendar year in which you apply and all of the following year. Thereafter, a registration renewal fee of \$50.00 dollars will be required bi-annually by March 1st following the year of expiration. New registrations shall be automatically mailed to businesses that are current in remitting the registration fee, sales tax and reports through December of the previous year. An Itinerant Merchant is required to deposit a \$250.00 cash bond with the Borough Clerk. This bond will be refunded upon submission of the required sales tax and reports remitted to the Haines Borough Tax Office.

SIGNATURE: _____ **DATE:** _____

.....
FOR OFFICE USE ONLY:

Issued By: _____

AMOUNT PAID: _____

CHECK: _____

Registration #: _____

DATE PAID: _____

CASH: _____