



**~REQUEST FOR PROPOSALS~**  
**Haines Borough**  
**LAND SURVEY WORK**

Haines Borough is requesting proposals from qualified licensed registered surveyors who perform remote surveying services in preparation for the Haines Borough making land selections from the State of Alaska lands and tidelands. The work will include the preparation and submission of plats to the State of Alaska, Department of Natural Resources (DNR) sufficient to allow the Haines Borough to gain patent for selected lands and tidelands. The lands to be surveyed are at or near Excursion Inlet, which is situated on the north shore of Icy Strait, and is north of Hoonah, Alaska and east of Gustavus, Alaska.

**Previous work:** These lands have been previously surveyed by another Borough contractor, under the title "Alaska Land Survey No. 95-35, ADL No. 101601, 103147, 106590, 103163." However, the resulting product has been ruled by DNR to be insufficient to provide for state conveyance of selected lands to the Haines Borough. The previous work began in 1995 and ended in 2005. It is probable that the previous work will be of some value to the contractor. It is presumed that, at a minimum, on the ground verification work at Excursion Inlet will be required.

**Existing documents:** Existing documents include the following:

- 1) Initial Survey instructions from DNR.
- 2) Second plat submission by previous contractor (red-lined copy).
- 3) DNR response comments (letter) to 2<sup>nd</sup> submission.

Copies of these documents are available for interested parties in hard copy and electronic formats by contacting the Borough Clerk.

**Scope of project:** The survey area encompasses slightly more than a one square mile area in coastal Southeast Alaskan terrain and involves subdivision platting and re-platting, Right-of-Way Survey, and dedication of U.S. Forest Service Roadways as well as Public Rights of Way and Easements.

**Proposals shall include a fee schedule for the following:**

1. Transportation costs to and from the site (presume via Juneau, Alaska by float plane or marine vessel to Excursion Inlet).
2. Hourly fee for all classes of field workers.
3. Hourly fee for all classes on non-field work including project administration and preparation of required documents.
4. A lump sum not-to-exceed figure which is for planning and budgeting purposes only. Contract work will be paid for on a time and materials basis as invoiced.

**Note:** While onsite at Excursion Inlet, housing, meals, and transportation will be provided by the Haines Borough through an agreement with Ocean Beauty, Inc., which is a fish processing/packing firm operating at the project location. These facilities are available from mid-May through mid-September.

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**Project Schedule:**

1. All field work must be conducted during the 2010 work season.
2. Submission of documents to the State of Alaska, DNR must be completed no later than November 30, 2010.

Proposal letters containing a cover letter, a summary of the proposer's qualifications, work history, and capacity as well as other proposed details including a fee schedule or rate sheet must be submitted to the Borough Clerk no later than September 15, 2009 at 4 PM ADT.

Delivery may be by regular mail, hand delivery, fax transmission, or email but must contain the signature of a person authorized to make proposals for the firm. Proposals shall be addressed to Haines Borough, Attn: Julie Cozzi, Borough Clerk, 1209 Third Ave. S., Haines, AK 99827, or fax: 907-766-2716, email: [jcozzi@haines.ak.us](mailto:jcozzi@haines.ak.us). Fax transmissions should be confirmed by direct phone contact with the Clerk @ 907-766-2231, ext.31.

The Borough reserves the right to reject any and all proposals and to waive any or all irregularities. For more information, contact Tom Bolen, Borough Manager, 907-766-2231, ext.29, or by email [tbolen@haines.ak.us](mailto:tbolen@haines.ak.us).