

~REQUEST FOR PROPOSALS~

Haines Borough Municipal Towing Services

Haines Borough is requesting proposals from qualified, licensed business entities to provide towing services to the Haines Borough Police Department. The successful contractor will be required to show proof of appropriate licensing by the State of Alaska and the Haines Borough. Other conditions as listed below shall apply.

- 1) All requests for towing by the Haines Borough Police Department will be issued in written form and delivered via fax transmission, or may be picked up from dispatch by the contractor.
 - 2) Contractor shall maintain sufficient insurance to cover all activities associated with the contract, including damage to vehicles towed or stored. Insurance shall include general liability, commercial vehicle insurance, and worker's compensation insurance, if applicable
 - 3) Contractor shall invoice the Borough for specified towing services within 60 days of the date of service.
 - 4) The Haines Borough will not be responsible for any storage charges on any towed vehicle.
 - 5) Haines Borough may request towing services as indicated below:
 - a) Removal of vehicles parked in snow routes or other restricted parking areas
 - b) Removal of vehicles from the scene of traffic related offenses
 - c) Removal of vehicles from the scene of traffic accidents
 - d) Removal of abandoned vehicles from public property ***
 - e) Removal of abandoned vehicles from private property ***
- NOTE***** Haines Borough shall only be responsible for the towing fee for removal of abandoned vehicles (item d and e above) and vehicles impounded for evidentiary reasons as stated below in item# 7. In all other cases, the vehicle owner shall be responsible for all fees associated with the vehicle towing, impound, and storage.
- 6) For storage of vehicles towed under this contract, the Contractor shall maintain a storage facility which complies with any and all requirements of the State of Alaska and the Haines Borough, with regard to this activity.
 - 7) The Contractor may be directed by the Haines Borough to tow a vehicle to a Borough storage area if the vehicle has been impounded by the Borough for evidentiary purposes. The Borough shall be responsible for towing fees of so impounded vehicles.
 - 8) Towing services must be available to the Haines Borough 365 days per year
 - 9) Other conditions related to towing, impound, or storage of towed vehicles as referenced on the attached sheets shall apply.

Proposals containing flat rate fees for standard vehicles within the townsite area, and/ or hourly rates for non-standard vehicles or non-standard towing or retrievals, or for services outside of the townsite must be submitted Attn: Borough Clerk, PO Box 1209, Haines, AK 99827, hand delivered to 103 Third Ave. S, faxed to (907) 766-2716 or e-mailed to jcozzi@haines.ak.us no later than July 31, 2009 at 4 PM. Haines Borough Code requires that each bid proposal be submitted with proof of current Alaska and Haines Borough business licenses. Any bid not including the proof will be disqualified. The Borough reserves the right to reject any and all proposals and to waive any or all irregularities. For information, contact Police Chief Gary Lowe, 766-2121, or email: glowe@haines.ak.us